



Verification Worksheet – V4 Dependent 2019-20 Academic Year

Student Name: _____ **ID:** _____
Last First SSN or Puget Sound ID

Your FAFSA was selected by the U.S. Department of Education for a review process called “Verification.” We are required by federal law to verify that the data provided on your FAFSA is accurate. If there are any discrepancies between your FAFSA and information provided on this worksheet, we will update your application, recalculate your aid eligibility, and notify you of any changes to your financial aid package.

This worksheet and any additional documentation required should be returned to Student Financial Services as soon as possible. All required documentation must be submitted and reviewed before verification can be completed.

Verification must be completed before your financial aid can be applied to your student account and no later than the end of the first term of enrollment for the academic school year. If verification is not completed, all academic year federal, state, and need-based Puget Sound aid will be canceled.

A. High School Completion Status

Provide one of the following documents to indicate the student’s high school completion status at the time the student will begin college in 2019–2020:

- A copy of the student’s high school diploma.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student’s General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If the student completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- If state law requires a homeschooled student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If state law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, they must contact our financial aid office.

B. Identity and Statement of Educational Purpose

Identity and Statement of Educational Purpose (To Be Signed in our Financial Aid Office)

The student must appear in person at the University of Puget Sound to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Education Purpose provided below:

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance that I may receive will only be used for educational purposes and to pay the cost of attending the University of Puget Sound for 2019-2020.

(Student's Signature)

(Date)

(Student's UPS ID Number)

C. Certification and Signatures

Each person signing this form certifies that all of the information reported on it is complete and correct. The student and at least one parent must sign and date. Please use a pen to complete, electronic or typed signatures are not acceptable.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

D. Submission Instructions

- Please use one of the following options to submit your completed paperwork to SFS (originals are *not* required):
 - Attachment via Email: sfs@pugetsound.edu
 - Fax: 253-879-8508
 - Mail: Student Financial Services 1500 N. Warner Street #1039 Tacoma, WA 98416
 - In Person: Jones Hall 019 (bottom floor)

Warning: If you purposely give false or misleading information on this form, you may be subject to a fine, imprisonment, or both.