

Guidelines for IPE Summer Research Fellowship Written Reports

Recipients of IPE Summer Research Fellowships are required to submit a written report to the Director of the IPE Program in the Fall semester immediately after the summer in which the research was conducted.

Below are guidelines for the written report:

1. The report should be at least 10 double-spaced pages.
2. Please use one-inch margins and 12-point Times New Roman font.
3. On the title page, include your name, the project title, and the date.
4. The report should have the following section subtitles:
 - a. **Description of Research** — What were your research questions? What specific activities did you participate in while doing the research (for example, where did you go, who did you interview, what resources did you draw upon)?
 - b. **Budget** — Was the funding sufficient to carry out your research? What did you spend the funds on, in broad terms?
 - c. **Preliminary Findings** — What are some preliminary answers to your research questions? What are the most salient observations or outcomes of your research?
 - d. **Reflections** — What couldn't you do that you wish you could? Were there any surprises? What would you do differently? What was the greatest insight that you gained while conducting your research? What are some future research questions to which your research points?